

Forman, North Dakota
October 16, 2018

The Sargent County Park Board met at 8:30 a.m. at the Sargent County Courthouse with the following present: Julie Colemer, Dave Jacobson, Jason Arth, Sherry Hosford, Mike Walstead, and Bill Anderson. Also present: Sue Seelye, Park Manager; Brenda Peterson, Health Unit Administrator representing the Sargent County Personnel Board; and Pam Maloney, Sargent County Auditor. Absent was James Peterson.

Julie Colemer, Vice-Chairman, called the meeting to order.

Motion to approve the minutes of the September 18, 2018 meetings as corrected. (Hosford/Arth) Upon roll call vote, motion carried unanimously.

The financial statement showed a balance of \$75,471.37 in the Park Fund, and -\$6,617.49 in the Kraft Slough Project fund. There will be monies from the North Dakota Game & Fish Department reimbursed to us for the Kraft Slough boat dock project. Approve financial report. (Walstead/Anderson) Upon roll call vote, motion carried unanimously.

UNFINISHED BUSINESS: The rafters are up on the shop addition. Only the sides and the overhead door need to be finished. The auditor was instructed to contact State Fire & Tornado to add this to our building insurance coverage.

Commissioners Jacobson, Walstead and Arth met with the Sargent County Water Resource Board on September 20. At this meeting, Chris Gross, Moore Engineering; provided three options in a preliminary engineering funding summary. The summary included three options: 1) Retention only at a cost of \$15,040; 2) Dam Safety with Retention at a cost of \$9,400; and 3) Dam Safety without Retention at a cost of \$17,557. After further discussion regarding the repair or relocation of the Silver Lake Dam, the water board moved to submit a request for cost share to the SWC and Red River Joint Water Board for Option 2 - Dam Safety with Retention with the understanding that the Sargent County Park Board participate with 50% of the local cost share for preliminary engineering. Motion to provide 50% local cost share for preliminary engineering costs. (Walstead/Anderson) Upon roll call vote: Yes - Arth, Anderson, Hosford, Walstead & Colemer. No - Jacobson. Motion carried.

The lawnmower quotes were again reviewed. Quotes were received from Hiway Service, Hankinson; Southside Automotive, Forman; Butler Machinery, Hankinson; Green Iron Equipment, Milnor; Wyndmere Auto, Wyndmere; and Titan Machinery, Lidgerwood. Motion to accept the Southside Automotive's quote for a Husqvarna M-ZT61. (Jacobson, died for lack of second) After further discussion, motion was made to accept the quote from Butler Machinery for a Simplicity Cobalt ZTR

at a cost of \$5,700, as supplies would be the same as the mower currently in use at the park, as well as comfort and ease of use. (Hosford/Arth) Upon roll call vote: Yes - Arth, Anderson, Hosford, Walstead, Colemer. No - Jacobson.

NEW BUSINESS: The board was informed that the GDCD grant applied for has been approved in the amount of \$3,015. This grant was for the addition of four new camping pads along with upgrading electrical hookups in the teardrop area.

Motion to authorize the county commissioners to approve payment of any park board bills that arrive for payment before the April 2019 meeting. (Hosford/Arth) Upon roll call vote, motion carried unanimously.

Ms. Peterson inquired about the classification of park board employees. Currently, they are considered seasonal, but according to the employee handbook, seasonal is described as "working less than a consecutive 5 month period". Ms. Seelye works approximately 7 months, so Ms. Peterson is wondering if she should be considered a regular part-time employee, which would then make Ms. Seelye eligible for a prorated benefit package. Ms. Peterson was directed to consult with other counties to see how park employees are handled in their respective counties.

There were no donations received in September. There was \$4,255 camping fees collected and \$100 Pavilion rent for September.

Motion to approve payment of the following bills: (Hosford/Jacobson) Upon roll call vote, motion carried unanimously.

77671	Southeast Water Users	Park Water	52.00
77702	Bernard Mahrer Construction	Hauling Gravel	59.23
77703	Dakota Valley Electric Coop	Park Electricity	761.00
77704	Dickey Rural Networks	Park Phone	38.29
77705	Hardware Hank	Boots	4.00
77706	Nelson Home Center	Park Supplies	
46.60			
77707	Sargent County Auditor	Repay Road for Stockpiled Gravel/Camping Pads	
548.85			
77708	Storbakken Sanitation	Garbage/Dumpster Rent	
240.00			
DD 15484	Susan B Seelye	October Payroll	2,086.81
DD 15485	ND State Tax Commissioner	State Income Tax	20.00
DD 15486	Sargent County Bank	Withholding/Matching	589.38

DD 15488 Job Service North Dakota

Unemployment Compensation

5.01

Meeting adjourned at 9:34 a.m.

ATTEST:

PAM MALONEY - COUNTY AUDITOR

JULIE COLEMER - VICE-CHAIRMAN